



THE PRESIDENCY
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HEAD OF THE PUBLIC SERVICE

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Ref. No. **OP/CAB.26/1/3A**
and date

23rd April, 2020

The Attorney General
All Cabinet Secretaries
All Principal Secretaries
All County Governments
All Chief Executive Officers of State Corporations

FACE TO FACE MEETINGS AMIDST COVID-19 CHALLENGES

It has come to the attention of the National Security Advisory Committee (NSAC) that some Government Offices are still allowing big face to face meetings, therefore exposing public servants to the unnecessary risk of contracting covid-19.

Due to the said challenges, it has been decided that all meetings of more than four (4) individuals will be conducted through available on-line platforms. Whereas the Ministry of ICT can advise on these platforms, *Webex and Zoom* have proved appropriate and are currently in widespread use across the Public Service.

Please bring this to the attention of all State Departments, State Corporations and Sagas under your purview.

**JOSEPH K. KINYUA, EGH
HEAD OF THE PUBLIC SERVICE**