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OFFICE OF THE PRESIDENT

PERMANENT SECRETARY, SECRETARY TO THE CABINET
AND HEAD OF THE PUBLIC SERVICE

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Ref. No. **OP/CAB.2/12A(9)**
and date

29th August, 2003 20.....

The Attorney General
All Permanent Secretaries
The Controller & Auditor-General
The Private Secretary/Comptroller of State House
The Secretary, Public Service Commission
The Secretary, Teachers Service Commission
The Clerk, National Assembly
The Registrar, High Court of Kenya
The Director-General, National Security Intelligence Service
All Provincial Commissioners



**PAYMENT OF ALLOWANCES TO PUBLIC SERVANTS ATTACHED
TO COMMISSIONS, COMMITTEES AND BOARDS**

My attention has been drawn to the problems experienced in the administration and management of the allowances paid to Public Servants while assisting in Commissions, Committees or Boards.

Lack of a clear eligibility criteria on the rates payable has resulted in major disparities in the amounts paid to different public officers attached to the above bodies. The prevailing situation has occasioned major financial constraints to Ministerial budgetary provisions on this item.

In view of the foregoing, therefore, it is imperative to rationalise the rates payable to Public Servants attached to Commissions, Committees and Boards in order to ensure parity of treatment and enhance accountability and financial control on this item. It has, therefore, been decided that a Public

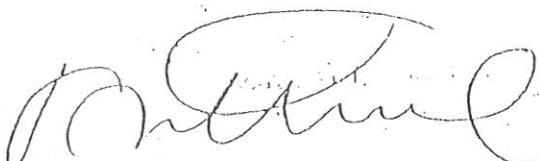
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Servant be paid **one third** (1/3) of the amount paid to a non public servant in a given Board/Commission/Committee or at any of the following rates, whichever is higher:

| Job Group | Amount per day |
|-------------|----------------|
| R and above | 2,800 |
| N - Q | 2,500 |
| K - M | 2,000 |
| H - J | 1,500 |
| E - G | 1,000 |
| A - D | 800 |

Where a Public Servant is seconded to a Commission, Committee or Board for more than one month, the officer will have an option of either retaining his salary in the parent organization and therefore not get additional payment or be paid what any other non public servant member of the Commission, Committee or Board is paid. He/she will, therefore, not be eligible for both payments.


AMB. FRANCIS K. MUTHAURA, MBS.,
PERMANENT SECRETARY/SECRETARY TO THE
CABINET AND HEAD OF PUBLIC SERVICE

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