



EXECUTIVE OFFICE OF THE PRESIDENT
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

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Ref. No
and date

13 September, 2023

OP/CAB 6/2

Hon. Solicitor General

All Principal Secretaries/Accounting Officers

All Chairpersons of State Corporations

All Chief Executive Officers of State Corporations

**RE: CONSULTATIVE ENGAGEMENT FORUM TO BE HELD ON THURSDAY,
21 SEPTEMBER 2023 AT THE KENYA SCHOOL OF GOVERNMENT**

This Office has scheduled a Consultative Forum that will be held on **Thursday, 21st September 2023**, at the **Kenya School of Government** from **8:30 am** concerning the following:

- i. Implementation of the Zero Fault Audit Regime for the Financial Year 2023/2024;
- ii. Launch of the Public Service Exemplary Leaders - Stellar Performance Awards Scheme (PSEL-SPAS);
- iii. The Extent of the Visibility of Regulatory Authorities in Kenya as Key Agents of the Change outlined in the Kenya Kwanza Bottom-Up Transformation Agenda;

The forum is expected to align this Administration's aspirations and expectations with your respective roles, and deliver with clarity, the performance standards that you will be expected to drive. All the above referenced Officers will be required to attend the first session in the morning. In the second Session to be held in the afternoon, only the above referenced Officers who superintend the Regulatory Authorities/Agencies will be required to attend to assess performance and secure interventions and strategies towards ensuring the optimal performance of such entities..

Thus, in light of the importance of the above stated agenda, your personal attendance, including that of the Chairpersons of Audit Committees and Heads of Internal Audit within your respective portfolios as indicated above is imperative.

Enclosed herewith is the Concept Note for the said consultative forum for your information.

Prior registration to attend this event will be required, the details of which will be available on the Meetings Link on the Chief of Staff and Head of Public Service's Website at www.headofpublicservice.go.ke from Tuesday, 19 September, 2023.

A handwritten signature in black ink, appearing to read 'Felix K. Koskei', is overlaid on a faint, larger, stylized outline of the same name.

**FELIX K. KOSKEI
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE**

Copy to: **The Hon. Attorney-General**
All Cabinet Secretaries
Chief of Staff, Office of the Deputy President
Chief of Staff, Office of the Prime Cabinet Secretary
Secretary/CEO, State Corporations Advisory Committee
Ag. Inspector General (Corporations)