



**EXECUTIVE OFFICE OF THE PRESIDENT
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE**

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Nairobi, Kenya**

Ref. No. **OP/CAB 6/1**
and date

24 November, 20.23

Hon. Solicitor General

All Principal Secretaries

**RE: CONSULTATIVE ENGAGEMENT FORUM WITH CHAIRS OF BOARD
AUDIT COMMITTEES AND HEADS OF INTERNAL AUDIT IN STATE
DEPARTMENTS TO BE HELD ON TUESDAY, 05 DECEMBER 2023 AT THE
BOMAS OF KENYA**

This Office has scheduled a Consultative Forum to be held on **Tuesday, 05 December 2023**, at the **Bomas of Kenya, Nairobi**, to commence at **8.00 am**. The Forum will focus on the theme: **Strengthening the Internal Audit Function as a Key Driver for the Implementation of the Zero Fault Audit Regime**. Indeed, the criticality of the internal audit function as an assurance framework on the management of risks and provision of independent and objective advice within State Departments, cannot be gainsaid.

This particular engagement is part of a series of continuous engagement fora with various cadres of public officials, on the Government's Good Governance Agenda and in this regard, to specifically discuss and align on the Administration's expectations and your expected performance standards, as regards the implementation of the zero fault audit regime, for the current financial year 2023/ 2024, in line with the BETA ideals. In addition, the engagement is also expected to headline the urgency for compliance by **ALL** State Departments with the dictates of Section 73 of the Public Finance Management Act, 2012, which requires the mandatory establishment and operationalization of the internal audit functions, listed therein.

In this regard, this Office requests **your facilitation of attendance of all Chairpersons of Audit Committees and Heads of Internal Audit within your respective State Departments**, to this seminal engagement, as the front line officers in ensuring the prudent use and management of public resources. In preparation thereof, all participants will be required to register attendance, in advance, as from Friday, 01 December, 2023, the details of which will be available on the Meetings Link of the website of the Office of the Chief of Staff and Head of Public Service: www.headofpublicservice.go.ke.

The Contact Person for this exercise from my Office is: -

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FELIX K. KOSKEI
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

Copy to: The Hon. Attorney General

All Cabinet Secretaries

Mr. Arthur A. Osiya, EBS
Principal Administrative Secretary
Executive Office of the President
NAIROBI

Ms. Nancy Gathungu, CBS
Auditor General
Office of the Auditor General
NAIROBI

Chairperson, Council of Governors

Chairperson, County Assemblies Forum

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